TO: Mayor and City Council
FROM: David O. Eshoo, Associate Engineer
VIA: Andrew Poster, P.E., T.E., Director of Public Works/City Engineer
SUBJECT: Camino Alto Bike Lanes – South End, City Project 2014-01
DATE: April 16, 2018

Approved for Forwarding:

James C. McCann, City Manager

ISSUE:
Consideration of Resolution approving the project plans and specifications; authorizing the City Manager to advertise the project; award the project to and execute an agreement with the lowest responsive and responsible bidder; and approving the filing of a Notice of Exemption.

RECOMMENDATION:
Adopt the Resolution.

BACKGROUND:
The Camino Alto Bike Lanes – South End project will install Class II bike lanes on Camino Alto between Miller Avenue and East Blithedale Avenue, as well as traffic signal upgrades (Bicycle Detection, Pedestrian Push Buttons, Countdown Heads, etc.) at four signalized intersections along this corridor. Class II bike lanes along this corridor are identified as a priority project in the City’s 2008 Bicycle and Pedestrian Transportation Plan. This arterial roadway is widely used by residents and visitors as it serves to connect various public institutions, the City Community Center, schools, the Mill Valley-Sausalito Multiuse Path (MUP) and recreational areas. The roadway currently serves over 30,000 vehicles a day.

Through the installation of Class II bike lanes, the City is promoting the Camino Alto corridor as an alternative route to the MUP for more aggressive cyclists and as a more direct route to and from the Camino Alto grade.
DISCUSSION:
The City entered into a contract with Parisi Transportation Consulting (Parisi) to design the Camino Alto Bike Lanes - South End including a survey of the area. Parisi finalized the design plans and specifications for the project in March of 2018 after collaborating with City staff. The Bicycle & Pedestrian Advisory Committee along with residents, property and business owners along Camino Alto have been involved in meetings and presentations during the design process, have provided comments toward producing the final plans and are eager to see the completion of the project.

Parking is currently allowed on Southbound Camino Alto just north of Sycamore Avenue and along the frontage of the Safeway shopping center just north of Miller Avenue. Parisi designed the new southbound Class II bike lanes along with minor median modifications to allow the existing parking to remain with few alterations. After a preliminary review of the plans, staff eliminated two parking spots just north of Sycamore Avenue due to sight distance and also eliminated weekend parking along the frontage of the Safeway shopping center to allow more shoulder room for the anticipated large number of cyclists that will use this new facility. A parking study by Parisi supported the parking restrictions. The study was presented to the Bicycle and Pedestrian Advisory Committee at a regular meeting and the Committee was in support of the parking restrictions.

A Notice of Exemption pursuant to the provisions of the California Environmental Quality Act (CEQA) will be filed with the Marin County Clerk (see attached), based on the grounds that the construction of the Camino Alto Bike Lanes - South End Project is a replacement and reconstruction of existing structures and facilities as specifically allowed by CEQA.

Department of Public Works Staff will be performing our own Construction Management and Inspections for this project during construction. It is our intent to start construction in June of 2018 during the school district summer break and to have the project to be completed before the start of school in August of 2018.

PROCEDURAL ISSUE:
This action includes delegation to the City Manager to enter into the construction contract with the lowest responsible and responsive bidder. The Council may delegate this authority pursuant to Section 2.04.020 of the Municipal Code. If the lowest bid is higher than the available funding as detailed below, the City Manager may return to the Council for additional funding options.

POLICY COMPLIANCE:
Guided by the Core Values to preserve health and safety and the community’s high quality of life, the Council established the enhancement and maintenance of City infrastructure as a key issue. This project is consistent with the General Plan, Mobility Section:

M.11 Improved Pedestrian and Bicycle Network - Establish and maintain a well-connected pedestrian and bicycle system that is accessible, easy to navigate, and comfortable for all types of users.
City Council Staff Report
Camino Alto Bike Lanes – South End
April 16, 2018

FISCAL IMPACT:
The adopted FY 2017/2018 General Fund Budget includes funding for the Camino Alto Bike Lanes – South End:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Budget</td>
<td>$325,400</td>
</tr>
<tr>
<td>Estimated Construction Cost</td>
<td>$262,440</td>
</tr>
<tr>
<td>10% Contingency</td>
<td>$26,244</td>
</tr>
<tr>
<td>14% Construction Engineering</td>
<td>$36,716</td>
</tr>
<tr>
<td>Estimated Costs</td>
<td>$325,400</td>
</tr>
</tbody>
</table>

Staff recommends the allowance of construction budget contingency that will allow for unexpected work that is common on construction projects of this type.

Attachments:
1. Resolution
2. Vicinity Map
3. Project construction plans and specifications (available for review in the City Clerk’s office)
4. CEQA Notice of Exemption
RESOLUTION NO._

RESOLUTION OF THE CITY COUNCIL APPROVING THE PLANS AND SPECIFICATIONS FOR THE CAMINO ALTO BIKE LANES – SOUTH END PROJECT; AUTHORIZING THE CITY MANAGER TO ADVERTISE, AWARD AND EXECUTE AN AGREEMENT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER; AND APPROVING A NOTICE OF EXEMPTION

WHEREAS, the plans and specifications for the Camino Alto Bike Lanes – South End Project are hereby approved; and

WHEREAS, the City Council approved Camino Alto Bike Lanes – South End CIP funding in the 2016-17 and 2017-18 budgets; and

WHEREAS, the City’s General Plan directs to establish and maintain a well-connected pedestrian and bicycle system that is accessible, easy to navigate, and comfortable for all types of users; and

WHEREAS, the 2008 Bicycle and Pedestrian Transportation Plan identifies the Camino Alto Bike Lanes – South End project, as a priority project; and

WHEREAS, the Bicycle & Pedestrian Advisory Committee and residents have provided comments on the design; and

WHEREAS, a Notice of Exemption will be filed with the County Recorder’s office to demonstrate project status as Categorical Exemption pursuant to the California Environmental Quality Act.

NOW, THEREFORE, IT IS HEREBY RESOLVED, ORDERED AND DECLARED as follows:

1. The City Manager is authorized to advertise the project for bidding.
2. The City Manager is authorized to award and execute an agreement with the lowest responsive and responsible bidder.

PASSED AND ADOPTED at a meeting of the City Council of the City of Mill Valley on the 2nd day of April, 2018 by the following vote:

AYES:
NOES:
ABSENT:

Jim Wickham, Vice Mayor

ATTEST:

Kelsey Rogers, City Clerk / Administrative Analyst

ATTACHMENT 1
NOTICE OF EXEMPTION

TO: Marin County Clerk  
P.O. Box E  
San Rafael CA 94913
FROM: City of Mill Valley Public Works  
26 Corte Madera Ave.  
Mill Valley, CA 94941

Project Title: Camino Alto Bike Lanes – South End
Project Location – Camino Alto between E. Blithedale Avenue and Miller Avenue, Mill Valley, California

Project Location – City  
City of Mill Valley

Project Location, County  
Marin

Description of nature, purpose and beneficiaries of Project:
Install Bike Lanes, striping and signage on Camino Alto between Miller Avenue and E. Blithedale Avenue. Improve signal hardware along the Camino Alto signals on this corridor.

Name of Public Agency Approving Project
City of Mill Valley

Name of Person or Agency Carrying Out Project
City of Mill Valley

Exempt Status: (check one)
___ Ministerial (Sec. 21080 (b) (1); 15268);
___ Declared Emergency (Sec. 21080 (b) (3); 15269(a));
___ Emergency Project (Sec. 21080 (b) (4); 15269 (b) (c).
___ Categorical Exemption - Existing utility - Section 15302 Class II (c)

Reason Why Project is Exempt:
Project construction within existing street right-of-way. No change in use, no added facilities.

Contact Person  
David O. Eshoo
Area Code/Telephone/Ext.  
415-384-4755

If Filed by Applicant:
1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? yes X no __

Date Received for Filing: ____________________

Signature: David O. Eshoo  
Title: Associate Engineer

ATTACHMENT 4